

Document Name	Contact details and terms of business	Document No	8100-8008a-0100a
Author	Marijn Lamers	Date	2011-02-21
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Contact details and terms of business

1 Contact details

HMC International NV
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Belgium

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Fax: +32 (0)9 381 09 51
e-mail: info@hmc-products.com
web: www.hmc-products.com

VAT: BE 0862 706 716
Bank: KBC
IBAN: BE39 7370 1091 9819
BIC: KREDBEBB

2 Terms of business

2.1 Related documents:

Following documents are found on our website: www.hmc-products.com/en/pages/Termssofsales.html and are part of our terms of business:

- Terms of sales.
- Warranty conditions.
- Return merchandise authorization.
- Repair document.

2.1.1 Terms of sales:

This document describes our payment conditions.

2.1.2 Warranty conditions:

This document describes our warranty policy.

2.1.3 Return merchandize authorization:

This document describes the procedure to return products to HMC within 10 working days after receipt of goods. Goods send back for repair are subject to the repair document.

2.1.4 Repair document:

Document that always should be added to a product send back to us for repair.

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2.2 Newly established contact:

When a new contact is established, we will add your company to our database.

We will ask you for:

- Company name
- Company address
- Telephone number
- Fax number
- E-mail address
- Website address
- VAT number
- Company registration number
- Contact person

Provide us this information as best as possible.

2.3 Payment conditions:

All our contacts are subject to our Terms of Sales – [See 2.1 Related documents](#).

Next to this, newly contacts will be asked to pay the pro forma invoice before we ship the goods.

Later, payment within a period of 30 days is possible. Our financial department decides when this becomes valid.